

# Intro to Computers

Workforce  
Academy

## Lessons Include:

- Hardware vs software
- Utilizing the internet
- Navigating microsoft
- Free email and calendar set up
- Hands on exercises
- Troubleshooting



Everything you need to know to understand the basics of computers is here! From computer navigation, using file explorer, understanding the settings, to exploring the internet and setting up email accounts - we'll cover it all.

Objective: Master Computer Basics  
Advised Duration: 3 Weeks

Modality: Online, Self-paced  
Total Charge: \$2497.00

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